**Declaration of compliance with the**

**General Data Protection Regulation (UK GDPR) 2018**

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DECLARATION

**RELATING TO THE**

**2025 Adult Inpatient Survey**

**FOR TRUSTS USING IN-HOUSE SURVEY TEAMS**

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While carrying out the 2025 Adult Inpatient Survey, all trusts need to comply with:

* The UK General Data Protection Regulation 2018
* The NHS Code of Practice on Confidentiality
* The Caldicott Principles

Due to the large amount of patient information requested by the NHS Patient Survey Programme, it is necessary to regulate which individuals at a trust are able to view the raw data and some of the processed data. Only those trust staff who have completed this declaration will be authorised to view this restricted data. As the Caldicott Guardian is the designated person within the trust to supervise access to patient identifiable information, all declarations must be co-signed by the trust’s Caldicott Guardian. If the trust’s Caldicott Guardian does not authorise this, the trust must carry out the survey using an approved contractor.

For further information on the guidelines, please see the ‘Data protection and confidentiality’ page on the NHS Surveys website: <https://nhssurveys.org/survey-instructions/data-protection-and-confidentiality/>.

I, **[Caldicott Guardian]** the Caldicott Guardian for **[trust name]** declare the aforementioned trust has appropriate policies, procedures and training in place for compliance with the UK General Data Protection Regulation 2018 and will ensure that data collected while carrying out the 2025 Adult Inpatient Survey will conform to the guidelines set out on the ‘Data protection and confidentiality’ page of the NHS Surveys website.

Signature: ………………………………………….. Date: …………………………

I, **[first survey lead]** the first survey lead for **[trust name]** declare I understand the requirements of the UK General Data Protection Regulation 2018 as they relate to the 2025 Adult Inpatient Survey and will ensure that data collected while carrying out the 2025 Adult Inpatient Survey will conform to these requirements and the guidelines set out on the ‘Data protection and confidentiality’ page of the NHS Surveys website.

Signature: ………………………………………….. Date: …………………………

I, **[second survey lead]** the second survey lead for **[trust name]** declare I understand the requirements of the UK General Data Protection Regulation 2018 as they relate to the 2025 Adult Inpatient Survey and will ensure that data collected while carrying out the 2025 Adult Inpatient Survey will conform to these requirements and the guidelines set out on the ‘Data protection and confidentiality’ page of the NHS Surveys website.

Signature: ………………………………………….. Date: …………………………